



Position Title: Event Management Internship

Position Type: Internship (Remote); possibility of summer travel (expenses covered)

Duration: January - August

Application Deadline: December 31, 2024

Compensation: Unpaid with opportunity for academic credit

Job Overview:

The Event Management Intern will play a key role in supporting the planning, organization, and execution of fastpitch tournaments and events. This position is remote but may include travel opportunities to support on-site event operations. The intern will gain hands-on experience in sports event management, working closely with our events team to ensure smooth operations and a successful experience for athletes, coaches, and fans.

Key Responsibilities:

- Assist in the planning and coordination of regional and national fastpitch events, including logistics, scheduling, and vendor coordination.
- Help manage virtual and on-site event logistics, including team check-ins, scheduling, and tournament coordination.
- Aid in post-event evaluations, collecting feedback, and helping to improve future events.
- Provide on-site event support, including set-up, operations, and breakdown (travel possibility with expenses covered; not confirmed).
- Work closely with the events team to ensure compliance with safety protocols and event guidelines.

Qualifications:

- Strong knowledge of the sports industry, particularly fastpitch softball, with a passion for event management.
- Excellent organizational and multitasking skills, with the ability to manage several tasks simultaneously.
- Strong communication skills, both written and verbal.
- Proficiency in Microsoft Office and Google Suite; experience with event management software is a plus (Slack, ClickUp).



- Availability to travel for events (June - August; expenses covered).
- Ability to work independently in a remote setting and collaborate with a team.
- Professional, reliable, and detail-oriented attitude.

What You'll Gain:

- Hands-on experience in sports event management.
- Opportunities to travel and work on-site at fastpitch tournaments and events.
- Networking opportunities with sports industry professionals and teams.
- Exposure to behind-the-scenes event logistics and operations.
- Flexibility to work remotely while gaining valuable career experience.
- Potential academic credit and a recommendation for future employment.

How to Apply:

Please submit your resume and a brief cover letter explaining your interest in event management to julie@thealliancefastpitch.com.

About Us:

The Alliance Fastpitch is a national organizing body for travel softball, providing a structured competition pathway that begins with regional play and culminates in national events. This includes regular season league play, in-season tournaments with a national final, and postseason regional and national championships. Formed in the summer of 2020, the Alliance was born from a shared desire for change among youth fastpitch leaders. Club directors, coaches, and former athletes united with the vision of putting athletes first, ensuring equal access to resources and opportunities for teams to compete in National Championship play. By collaborating off the field, they believed the sport would grow stronger, and the creation of a central hub would support sustainable growth. The statement, "Together, we are the Alliance Fastpitch," represents the unity of rivals and competitors working together to challenge the status quo, promote equality, and advance the sport. Regional leagues embody this spirit of collaboration, where rival clubs cooperate to meet regional needs and represent their interests on a national level.

#WeAreTheAlliance
www.TheAllianceFastpitch.com



About Our Team:

Our team is united by a shared passion for fastpitch and a commitment to excellence, guided by core values that shape our culture of success. We believe in **collaboration**, leveraging each other's strengths to foster innovative ideas, and our **adaptability** ensures we remain agile in a fast-paced industry. With deep **industry knowledge and awareness**, we stay informed about the latest trends, providing valuable insights to meet evolving needs. We cultivate **respect** by valuing each team member's contributions, while **efficient and effective communication** promotes transparency and informed decision-making. Each member practices **extreme ownership**, taking responsibility for their actions and fostering accountability as we work towards our shared goals. Together, we create a dynamic team dedicated to elevating the fastpitch experience for players, coaches, and fans alike.

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